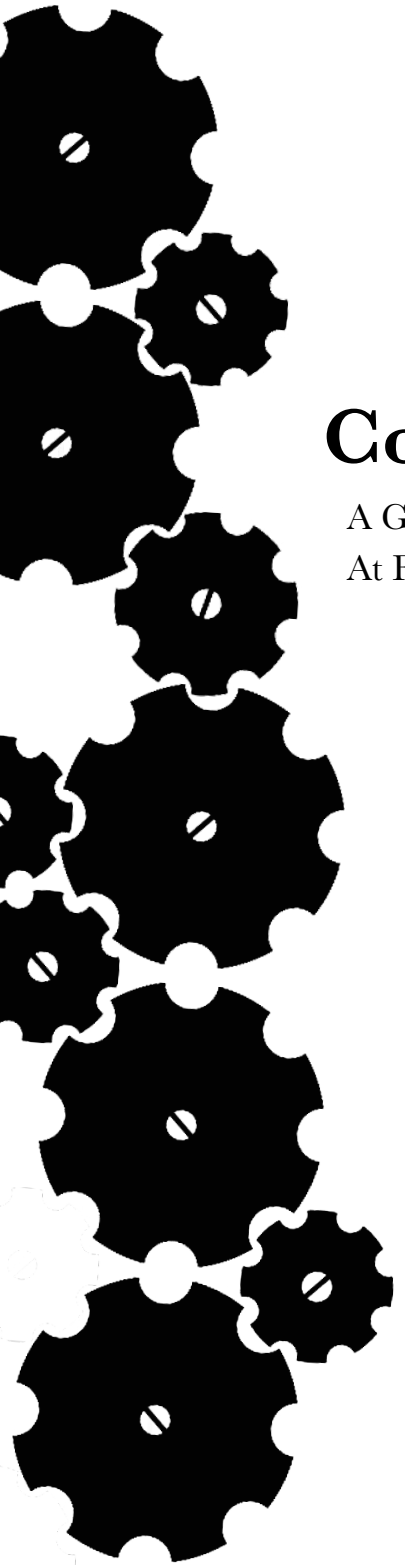


Connection Points

A Guide to Getting Involved in Ministry
At Flushing Community Church

Printed November 2013

Letter of Welcome

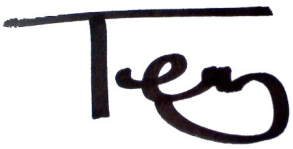
Dear Valued Member of the Body of Christ,
I'm so excited that you have picked up this guide to help you find the perfect place to serve within our local church! There is no greater path to learning and developing our faith than by serving others in the church.

This guide was developed to help you find the best place of service in multiple ways. We hope that you will be able to navigate easily to the areas of ministry that you find most appealing and exciting to explore.

If you have any questions about these potential service opportunities, feel free to contact the Ministry Leader (pg. 18) in charge or myself so that we can help you discover the best place to get plugged in. If you have an idea for a new way to serve that isn't already developed, I would be open to hearing about that!

To better help you find your place, we've compiled a chart that will help you to identify where your spiritual gifts and personal styles might best fit into our church. These are only suggestions to help you get started. If you would like more information about discovering your gifts and style, please contact the office.

Everyone plays a critical role in the church so don't let yourself get talked out of getting involved ... we need you!! It will be my prayer that you find the perfect fit for your gifts and talents to be utilized.



Pastor Terry Bate

Table of Contents

Explanation of Gifts and Styles	1
Spiritual Gifts & Personal Styles Chart	2
KidCity Children's Ministry	4
Fusion Student Ministry	6
Worship Arts	8
Spiritual Life	10
First Impressions	12
Buildings & Grounds	14
Upward Sports	15
Community Life	16
Mercy Team	16
Local Outreach	17
Ministry Leader Contact Information	18
My Notes	19
My Best Connections Points	20

Flushing community church

www.flushingcommunity.org

Spiritual Gifts (*The divine enablement…)*

Administration: To organize, plan, and execute procedures to accomplish ministry

Craftsmanship: To creatively design and/or construct items for ministry

Creative Communications: To communicate truth through various art forms

Encouragements: To present truth that strengthens, comforts, and urges to action and faith

Faith: To act on God's promises with confident in God's ability to respond

Giving: To cheerfully contribute money and resources for the sake of ministry

Helps: To accomplish practical and necessary tasks, which support and meet others needs

Hospitality: To care for people by providing fellowship, food, and shelter

Intercession: To consistently pray on behalf of others, seeing frequent and specific results

Leadership: To cast vision, motivate, and direct people to accomplish God's purposes

Mercy: To cheerfully and practically help the suffering or needs with compassion

Apostleship: To start and oversee the new churches or ministries

Prophecy: To reveal and proclaim truth in a timely manner to correct and build up the church

Evangelism: To communicate the gospel to unbelievers so that they respond

Shepherding: To nurture, care for, and guide people toward ongoing spiritual maturity

Teaching: To understand and explain Scripture, helping others to grow in Christlikeness

Discernment: To distinguish between truth and error, differentiating between good and evil

Word of Knowledge: To bring truth to the church through a revelation or biblical insight

Word of Wisdom: To effectively apply spiritual truth to meet the need of a specific situation

Personal Style *(Succeeds best in this environment…)*

Task-Unstructured: Flexible guidelines, tangible results, hands-on activities
Task-Structured: Clear direction, with a focus on results and following the agenda
People-Unstructured: Enjoys spontaneous situations, with lots of human interaction
People-Structured: Prefers familiar environment, strives to create warm environment

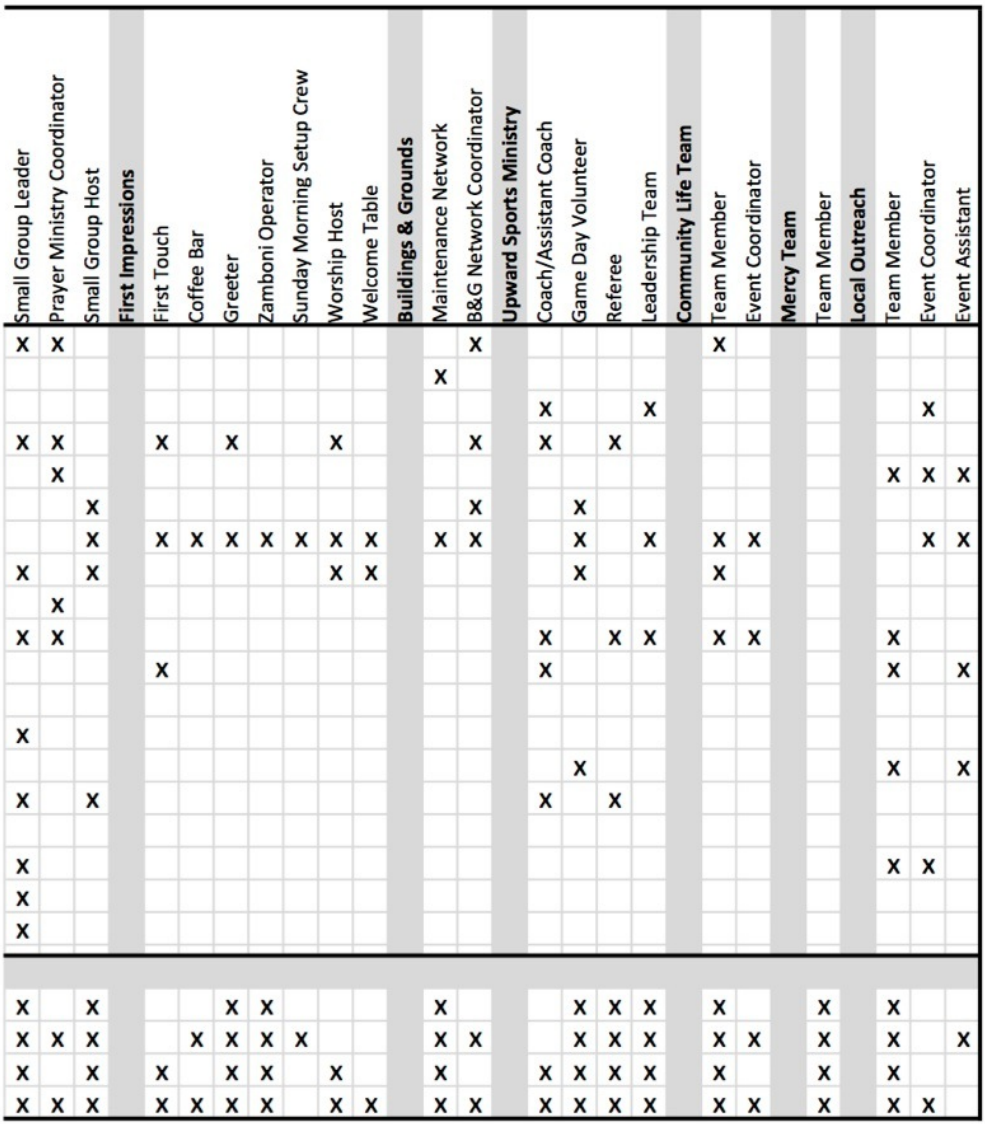
Spiritual Gifts and Personal Style Chart

Use this chart to identify potential ministry opportunities, utilizing your known spiritual gifts and personal style.

This information reflects the results of the Network class.

	KidCity Children's Ministry	KidCity Leader	KidCity Worship Leader	Special Needs Helper	Club56 Leader/Teacher	Bible Quizzing Helper	Birthday Coordinator	Vacation Bible School Co-Director	PreSchool Teacher	**Fusion Student Ministries**	Group Leader	Event Driver	Greeter	Snack Prodiver	Snack Coordinator	Fundraiser Director	**Worship Arts**	Sound Engineer	Projectionist	Music Librarian	Lighting Technician	Worship Musician	**Spiritual Life**	Spiritual Life Team Member
Administration								X							X	X				X	X			X
Craftsmanship																					X			
Creative Comm.		X	X	X	X		X		X		X					X						X		
Encouragement							X	X			X		X											
Faith		X			X				X															
Giving						X								X										
Helps		X	X			X	X						X	X	X	X		X	X	X	X			X
Hospitality													X	X										
Intercession																								
Leadership			X					X							X	X								
Mercy											X		X	X										
Apostleship																								X
Prophecy																								
Evangelism																								
Shepherding		X		X	X				X		X													X
Teaching					X				X		X													
Discernment											X													X
Word of Knowledge											X													X
Word of Wisdom											X													X
Personal Style																								
Task-Unstructured		X	X		X	X	X		X			X		X					X		X	X		X
Task-Structured		X	X	X	X	X	X	X	X			X		X	X	X		X	X	X	X	X		X
People-Unstructured		X	X		X	X	X		X		X	X	X	X					X		X	X		X
People-Structured		X	X	X	X	X	X	X	X		X	X	X	X	X	X		X	X		X	X		X

If you are interested in discovering your spiritual gifts and personal style, please contact the Church Office for more information.



Small Group Leader	Prayer Ministry Coordinator	Small Group Host	**First Impressions**	First Touch	Coffee Bar	Greeter	Zamboni Operator	Sunday Morning Setup Crew	Worship Host	Welcome Table	**Buildings & Grounds**	Maintenance Network	B&G Network Coordinator	**Upward Sports Ministry**	Coach/Assistant Coach	Game Day Volunteer	Referee	Leadership Team	**Community Life Team**	Team Member	Event Coordinator	**Mercy Team**	Team Member	**Local Outreach**	Team Member	Event Coordinator	Event Assistant
X	X												X							X							
												X															
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X	X			X		X			X				X		X		X										
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X	X	X		X	X	X	X		X	X		X	X		X	X	X	X		X	X		X		X	X	

Position Title: **KidCity Leader**

Responsibilities: Lead a game or craft for kids age 1-4th grade (most materials provided)
Time Commitment: Once a month or more (as available)
Important Skills: Enjoys working with children, clearly explain instructions
Spiritual Gifts: Creative Communications, Helps, Faith, Shepherding
Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **KidCity Worship Leader**

Responsibilities: Work with a group of students to help lead worship through music, utilizing song tracks and powerpoint
Time Commitment: Once a month or more (as available)
Important Skills: Love of kids and music, comfortable in from of others
Spiritual Gifts: Creative Communication, Helps, Leadership
Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Special Needs Helper**

Responsibilities: One-on-one involvement with a child (K-6th) during church service and KidCity activities
Time Commitment: Rotating basis, depending on help available
Important Skills: An understanding of special needs children
Spiritual Gifts: Creative Communication, Shepherding
Personal Style: ___ Task-Unstructured _X_ Task-Structured
___ People-Unstructured _X_ People-Structured

Position Title: **PreSchool Teacher**

Responsibilities: Teaching the Preschool class on Sunday mornings, typically using a provided curriculum
Time Commitment: Once a month, 1-2 hours a month (including prep time)
Important Skills: Enjoys working with young children, a basic knowledge of the Bible
Spiritual Gifts: Shepherding, Teaching, Faith, Creative Communication
Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Club56 Leader/Teacher**

Responsibilities: Teaching Club56 on Sunday mornings, typically using a provided curriculum

Time Commitment: Once a month, 1-2 hours a month (including prep time)

Important Skills: Works well with pre-teens, likes kids, a basic knowledge of the Bible

Spiritual Gifts: Shepherding, Teaching, Faith, Creative Communication

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Bible Quizzing Help**

Responsibilities: Provide snacks or punchboard supplies

Time Commitment: Once a week for 20 weeks

Spiritual Gifts: Helps, Giving

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Birthday Coordinator**

Responsibilities: Collecting birthday information, writing and mailing birthday cards to KidCity kids (material provided)

Time Commitment: Varies per month, estimated 1 hour per month

Important Skills: Good handwriting, enjoys sending cards

Spiritual Gifts: Creative Communication, Helps, Encouragement

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Vacation Bible School Co-Director**

Responsibilities: Will work with Pastor Darcy to coordinate all aspects of VBS, including recruiting volunteers, advertising, planning curriculum and scheduling, gathering supplies, set-up, and clean-up.

Time Commitment: 2-3 months, once a year (approx. June-Aug)

Important Skills: Leadership, organization, works well with others

Spiritual Gifts: Administration, Leadership, Encouragement

Personal Style: __ Task-Unstructured _X_ Task-Structured
__ People-Unstructured _X_ People-Structured

Position Title: **Group Leader**

Responsibilities: Attend regular Sunday PM meetings, help with execution of games, activities, clean up, and leading discussion groups with mixed group of students.

Time Commitment: Weekly, Sunday PM (approx. 2 hours), monthly leadership meetings

Important Skills: Good listener, patience, able to explain concepts in various ways, willingness to share from life experience, consistency, likes being around teenagers

Spiritual gifts: Shepherding, Teaching, Mercy, Creative Communications, Encouragement, Discernment, Word of Wisdom, Word of Knowledge, Evangelism

Personal Style: __ Task-Unstructured __ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Other Details: This position requires flexibility, and especially because we are in a state of exploring what works best for our students and environment

Position Title: **Event Driver**

Responsibilities: Drive students to and from events, both local and long distance

Time Commitment: Varies per event

Important Skills: Good driving record, prompt, comfortable with a noisy car, good navigational skills

Spiritual gifts: Not applicable

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Other Details: Does not necessarily require that you purchase your own fuel

Position Title: **Greeter**

Responsibilities: Greet students as they enter, help them sign in, direct visitors to fill out an information card, help establish a warm friendly environment

Time Commitment: Weekly, Sunday PM approx. 45 minutes

Important Skills: Friendly, Smiles, Comfortable

Spiritual gifts: Hospitality, Mercy, Encouragement, Helps,

Personal Style: __ Task-Unstructured __ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Snack Provider**

Responsibilities: Provide food for approx. 20 students, mostly for Sunday PM meeting

Time Commitment: Varies (shopping or cooking time)

Important Skills: Can either make or purchase food and/or drinks

Spiritual gifts: Helps, Hospitality, Mercy, Giving

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Other Details: If your food requires more than basic utensils, please let Pastor Joel know ahead of time so that he can make it available

Position Title: **Snack Coordinator**

Responsibilities: Help Pastor Joel coordinate the snack providers, and maintain a schedule for Sunday PM food

Time Commitment: Varies as needed (approx. 1 hour a week or less)

Important Skills: Organized, Clear communication skills, Friendly,

Spiritual gifts: Helps, Administration, Leadership

Personal Style: __ Task-Unstructured _X_ Task-Structured
__ People-Unstructured _X_ People-Structured

Position Title: **Fundraiser Director**

Responsibilities: Help Pastor Joel create, organize, and run various fundraisers. These can be from either new ideas, established companies, or a combination.

Time Commitment: Varies

Important Skills: Organization, creative thinking, good a recruiting help, awareness of the needs of the community.

Spiritual Gifts: Leadership, Administration, Helps, Creative Communication

Personal Style: __ Task-Unstructured _X_ Task-Structured
__ People-Unstructured _X_ People-Structured

Other Details: We have two types of fundraisers: general funds and student specific. It is also important to be sensitive to other financial opportunities in our church and community in order to not "over-ask".

Position Title: **Sound Engineer**

Responsibilities: Mix sound and recordings for worship gatherings
Time Commitment: 3 hours per week (Sunday mornings)
Important Skills: Good ear for music, trainability, patience, attention to detail
Spiritual Gifts: Helps
Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured X People-Structured

Position Title: **Projectionist**

Responsibilities: provide lyrics for congregational singing, cue media
Time Commitment: 3 hours per week (Sunday morning)
Important Skills: Knowledge of PowerPoint, understanding of media signal paths
Spiritual Gifts: Helps
Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Music Librarian**

Responsibilities: Sort and file music charts
Time Commitment: Less than 1 hour per week
Spiritual Gifts: Administration, Helps
Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured __ People-Structured

Position Title: **Lighting Technician**

Responsibilities: Oversee the use of our stage lighting system
Time Commitment: unknown
Important Skills: Knowledge of lighting systems
Spiritual gifts: Helps, craftsmanship, administration
Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Worship Musician**

Responsibilities: Work with our Worship leaders to provide musical accompaniment for congregational singing.
Time Commitment: 3-4 hours per week (most of it on Sunday morning)
Important Skills: Musicianship- instrumental, vocal or both, ability to read charts, singers who can spontaneously harmonize vocal parts, patience, team player, worshippers heart,
Spiritual gifts: Creative communication
Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Spiritual Life Team Member**

Responsibilities: Attend monthly meetings that focus on planning and developing spiritual growth opportunities for our congregation (Boost classes, small groups, etc.)

Time Commitment: Meetings require approx. 2 hours once per month

Important Skills: commitment to attending meetings, brainstorming, communication, working well with a team

Spiritual gifts: Administration, Helps, Leadership, Apostleship, Shepherding, Discernment, Word of Knowledge, Word of Wisdom

Personal Style: __X__ Task-Unstructured __X__ Task-Structured
__X__ People-Unstructured __X__ People-Structured

Position Title: **Small Group Leader**

Responsibilities: Facilitate and guide a small group for growth in faith and community. This position may be shared by multiple people in a group. Communicate regularly with Spiritual Formation Pastor, including submission of a simple monthly report on how the small group is functioning.

Time Commitment: Flexible, dependent upon how frequently and long group meets (weekly, bi-weekly, etc.) as well as the nature of group study (reading, previewing DVDs, preparing questions, etc.)

Important Skills: communication with group members and Spiritual Formation Pastor, preparation for group meetings (reviewing study materials, opening home if hosting, etc.), guiding discussion, listening, supporting members of group

Spiritual gifts: Administration, Encouragement, Hospitality, Leadership, Prophecy, Shepherding, Teaching, Discernment, Word of Knowledge, Word of Wisdom

Personal Style: __X__ Task-Unstructured __X__ Task-Structured
__X__ People-Unstructured __X__ People-Structured

Position Title: **Prayer Ministry Coordinator**

Responsibilities: Organize and communicate with others that pray for needs and concerns

Time Commitment: Flexible

Important Skills: Organization, communication, commitment to prayer

Spiritual gifts: Administration, Encouragement, Faith, Intercession, Leadership, Healing

Personal Style: __ Task-Unstructured _X_ Task-Structured
__ People-Unstructured _X_ People-Structured

Other Details: This is a new ministry opportunity that has plenty of room for flexibility in how it develops.

Position Title: **Small Group Host**

Responsibilities: Opening your home as a place for a small group to meet. This position may be shared by multiple people in a group and may or may not share the responsibilities of a small group leader. Possibly providing refreshments.

Time Commitment: Flexible, dependent on how frequently and how long the group meets.

Important Skills: preparing an inviting and comfortable environment for other to meet, welcoming others into your home.

Spiritual Gifts: Giving, Helps, Hospitality, Shepherding

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **First Touch**

Responsibilities: Greet people as they enter the church building on Sunday morning. Two or Three are needed at this station. They also remain in the lobby during service.

Time Commitment: One Sunday every 4-6 weeks. Arrive 30 minutes early.

Important Skills: Welcoming, friendly, willing to help others as they come from the parking lot.

Spiritual Gifts: Help, Mercy, Encouragement

Personal Style: __ Task-Unstructured __ Task-Structured
X People-Unstructured X People-Structured

Position Title: **Coffee Bar**

Responsibilities: Preparing and serving coffee, hot chocolate, and espresso drinks on Sunday morning. Two people per week.

Time Commitment: One Sunday every 4-5 weeks. Arrive 45 minutes early.

Important Skills: Training is provided to make all drinks and use/clean equipment.

Spiritual Gifts: Helps

Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured X People-Structured

Position Title: **Greeter**

Responsibilities: Greet people as they enter the gym, and distribute bulletins on Sunday morning. Two people per week.

Time Commitment: One Sunday every 4-6 weeks. Two people per week.

Important Skills: Friendly, welcoming

Spiritual Gifts: Helps, Encouragement

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Zamboni Operator**

Responsibilities: Sweeping the gym floor and operating the zamboni

Time Commitment: Every 4-6 weeks, Saturday night or Sunday morning.

Spiritual Gifts: Helps

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Sunday Morning Setup Crew**

Responsibilities: Setup the chairs, tables, welcome center, and giving boxes for Sunday morning service. Two or three people are needed.

Time Commitment: One Sunday every 4-6 weeks. Setup takes approximately 30 minutes.

Important Skills: Some lifting/pushing heavy stacks of chairs. Diagram of setup is provided.

Spiritual Gifts: Helps

Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured __ People-Structured

Position Title: **Worship Host**

Responsibilities: Greet people in the gym. Welcome new and returning attendees, and help connect them to similar families. Help others find seating, and to connect with others.

Time Commitment: One Sunday every 4-6 weeks. Arrive 20 minutes early.

Important Skills: Friendly, welcoming

Spiritual Gifts: Helps, Hospitality, Encouragement

Personal Style: __ Task-Unstructured __ Task-Structured
X People-Unstructured X People-Structured

Position Title: **Welcome Table**

Responsibilities: Welcome people, help them learn about upcoming events, provide appropriate flyers and forms.

Time Commitment: One Sunday every 4-6 weeks. Arrive 20 minutes early.

Important Skills: Friendly, welcoming

Spiritual Gifts: Helps, Hospitality

Personal Style: __ Task-Unstructured __ Task-Structured
__ People-Unstructured X People-Structured

Position Title: **Maintenance Network**

Responsibilities: To help with the necessary maintenance concerns that arise with the building and property of Flushing Community Church. Many opportunities are available including custodial, plumbing, electrical, construction, planting. weeding, pruning, etc.

Time Commitment: Highly variable and seasonal

Important Skills: Willingness to help in the areas of interest. Flexibility and prompt response.

Spiritual gifts: Helps, Craftsmanship

Personal Style: _X_ Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **B&G Network Coordinator**

Responsibilities: Organizing and communicating with the various team members regarding the physical upkeep of both the building and property of Flushing Community Church.

Time Commitment: Flexible

Important Skills: Organization, Communication, Prayer

Spiritual gifts: Administration, Encouragement, Helps, Giving

Personal Style: __ Task-Unstructured _X_ Task-Structured
__ People-Unstructured _X_ People-Structured

Position Title: **Coach/Assistant Coach**

Responsibilities: Lead a team of children in basic skills, and teach biblical lessons provided in the handbook. Both Basketball and Cheerleading coaches are needed.

Time Commitment: 1hour practice + 1 hour game per week

Important Skills: Patience, good communication with parents, able to explain a variety of material to children. No previous basketball or cheer skills required.

Spiritual Gifts: Shepherding, Mercy, Leadership, Encouragement, Creative Communication

Personal Style: __ Task-Unstructured __ Task-Structured
X People-Unstructured X People-Structured

Position Title: **Game Day Volunteer**

Responsibilities: Fulfill various responsibilities per assigned task. Volunteer jobs include setup, cleanup, running scoreboard, concession stands, & greeters.

Time Commitment: Approx. 2-4 hours per game day (Saturdays Jan-Mar)

Important Skills: Good communication, enjoys working with others

Spiritual Gifts: Helps, Hospitality, Givings, Evangelism

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Referee**

Responsibilities: Learn Upward Basketball rules, and referee games

Time Commitment: Approx. 4 hours per game day (Saturdays, Jan-Mar)

Important Skills: Patience, Good communication

Spiritual Gifts: Shepherding, Encouragement, Leadership

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Leadership Team**

Responsibilities: Meet with Upward Sports Leadership team to plan the season.

Time Commitment: Varies

Important Skills: Creative Thinking, good communication

Spiritual Gifts: Leadership, Creative Communication, Helps

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Community Life Team Member**

Responsibilities: Meet with the team as needed to plan events, and to brainstorm new events

Time Commitment: Approx. 1 hour per month + various events

Important Skills: Creative thinking, comfortable expressing ideas in a group setting

Spiritual Gifts: Helps, Hospitality, Administration, Leadership

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Position Title: **Community Life Event Coordinator**

Responsibilities: Take the idea and vision cast by the CL Team to organize and execute the details of an event. Being on the CL Team is not required

Time Commitment: Varies per event

Important Skills: Communicates and coordinates well, attention to details

Spiritual Gifts: Administration, Creative Communication, Hospitality, Leadership, Helps

Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured X People-Structured

Position Title: **Mercy Team Member**

Responsibilities: Fulfilling responsibilities of specific area of ministry

Time Commitment: Varies per month and season, Meetings once a month

Important Skills: Willing to be a part of a team, communicates and coordinates well, desire to involve others in ministry

Spiritual Gifts: various

Personal Style: X Task-Unstructured X Task-Structured
X People-Unstructured X People-Structured

Other Details: Ministries include Eastside Mission, Flushing Christian Outreach Center, Bread for Life, Mobile Food Pantry, Be the Church, Back Packs, New Life Church Meals, Holiday Dinners, & the Dessert Auction

Position Title: **Local Outreach Team Member**

Responsibilities: Meet with the LO Team to plan events and ministry opportunities

Time Commitment: Varies

Important Skills: Creative thinking, passion for ministering to those outside of the church, resourceful

Spiritual Gifts: Faith, Discernment, Evangelism, Mercy, Leadership

Personal Style: X Task-Unstructured _X_ Task-Structured
_X_ People-Unstructured _X_ People-Structured

Position Title: **Event Coordinator**

Responsibilities: Take the idea and vision cast by the LO Team to organize and execute the details of an event. Being on the LO Team is not required

Time Commitment: Varies per event

Important Skills: Coordinates well, attention to details

Spiritual Gifts: Faith, Discernment, Helps, Creative Communication

Personal Style: __ Task-Unstructured __ Task-Structured
__ People-Unstructured X People-Structured

Position Title: **Event Assistant**

Responsibilities: Assist the Event Coordinator in executing the details of a Local Outreach event

Time Commitment: Varies per event

Important Skills: Attention to details, creative thinking

Spiritual Gifts: Evangelism, Mercy, Helps, Faith

Personal Style: __ Task-Unstructured X Task-Structured
__ People-Unstructured __ People-Structured

Ministry Leader Contact Information

Buildings & Grounds
Matt Johnson
miblueman@gmail.com
c 810-845-4921

Community Life
Pam Young
mnpyoung@yahoo.com
c 810-241-1158

First Impressions
Pastor Terry Bate
terry@flushingcommunity.org
o 810-732-0282

Fusion Student Ministry
Pastor Joel Heald
joel@flushingcommunity.org
o 810-732-0282
c 815-766-1650

KidCity Children's Ministry
Pastor Darcy Smith
darcy@flushingcommunity.org
o 810-732-0282

Local Outreach
Jodie Barclay
barclay.jodie@gmail.com
h 810-659-1580
c 810-691-0851

Mercy Team
Bob Coe
(Mobile Food Pantry, Holiday Dinners)
h 810-659-9719
c 810-922-6752

Mercy Team (Cont.)
Joe Ledger
(Eastside Mission, Bread for Life)
h 810-659-6251

Pat & Chuck Stewart
(Backpacks, New Life Church Meals)
h 810-659-2961

Debi Wright
(Flushing Christian Outreach Center)
dwright1@hurleymc.com
c 810-701-1505

Spiritual Life
Pastor Mike DeVuyst
mike@flushingcommunity.org
c 616-516-5144

Upward Sports
John & Colleen Sayers
jesayesr@gmail.com
c 810-516-1815

Chrissy Latstetter
(Cheerleading)
hjmommy@msn.com
c 810-241-7256

Worship Arts
Pastor Steve Close
steve@flushingcommunity.org
o 810-732-0282

My Notes

My Best Connection Points

Use the space below to easily track your best service opportunities

Ministry:

Position Title:

Contact Person:

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Page:

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